

MEDIA ACCREDITATION PROCEDURE

Print Media and Photographers



- 1 Each National Federation Press Officer receives information on the quota for 2009. 01.09.2008
- 2 The National Federation's Press Officers confirm acceptance of the quotas to the IIHF (szemberg@iihf.com). If IIHF does not hear anything by September 5, the quota's will be kept as outlined. Changes cannot be made after this date. 05.09.2008
- 3 IIHF sends out the 2009 Accreditation Application Forms to the member National Federations and their Press Officers who forward them to the journalists and photographers of their country. The accreditation period starts on October 13, 2008. The application forms can also be downloaded from the official website in Word format. by 13.10.2008
- 4 Due to special circumstances, all hotel bookings by media must be made between October 13, 2008, and January 16, 2009, as a certain number of rooms can be blocked during this period only. After this deadline, the OC can not guarantee availability of rooms. 13.10.2008
16.01.2009

The OC's official partner for all hotel reservations is **Switzerland Travel Centre, STC**, Zurich. All reservations must be made online at: www.iihfworlds2009.com/media-accommodation

For information: 2009iihfw@stc.ch
- 5 All application forms from the media must be sent to the respective National Federation Press officer only. 16.01.2009
- 6 The National Federation Press Officer sends in the completed applications forms to the 2009 IIHF World Championship Switzerland accreditation department by e-mail to the following address: accreditation@iihfworlds2009.com
Check that all forms are fully legible prior to sending. 02.02.2009
- 7 The 2009 IIHF World Championship accreditation department sends an Excel sheet listing all applicants to the IIHF for final approval. 16.02.2009
- 8 IIHF approves the Excel sheet and forwards it to the Organizing Committee, informing the National Federation's Press Officer of any rejections. 28.02.2009
- 9 After approving the applications, the OC sends its official confirmation directly to the media together with all important information. 15.03.2009

